



Application for: **Admission to the Conciliator Panel**

Application fee: **\$150** for the first panel or list application;
\$50 for each panel or list application made at the same time.

If applying for Associate status at the same time of list admission: **\$100** for the first panel or list application; **\$50** for each panel or list application made at the same time.

Application fees are payable with your application. Bank Account Number: **02-0568-0419074-000**
Should your application be accepted your subscription will then become due and payable.

List members must be Associates or Fellows of the Institute, must be on the AMINZ Mediation, Arbitration and /or Expert Panels and must have knowledge, experience, personal qualities and qualifications necessary to qualify as a member of this List.

You must comply with the criteria and procedure for admission to the List.

APPLICANT'S DETAILS

SURNAME:

FIRSTNAMES:

Mr / Ms / Mrs / Miss / Dr, etc.

Designatory letters (if applicable):

ADDRESS:

POSTCODE:

TEL:

EMAIL:

MOBILE:

WEBSITE:

PRINCIPAL PROFESSION / OCCUPATION:

AMINZ DETAILS: (Tick all that are applicable)

Associate

Fellow (Arb)

Fellow (Med)

Arbitration Panel

Mediation Panel

Expert Panel

Date of your latest Continuing Professional Development Certificate (CPD), if any ___/___/___

(Please note that Panel and List members are required to maintain a record of qualifying events and submit it to the Executive Director by the end of February in each year.)

PUBLICATION OF PERSONAL DETAILS

If you are admitted to an AMINZ panel your name and curriculum vitae will be listed on the website www.aminz.org.nz. The Institute reserves the right to edit any information provided.

By signing this application form you are agreeing to your name, membership status, contact details, curriculum vitae and other details normally listed on the website being available to the public. AMINZ accepts no responsibility for information that is out of date or incorrect.

**QUALIFICATIONS**

Please list your relevant qualifications, other than those attained through AMINZ. *(Please use additional pages if required & attach to application form).*

Are you applying as an Arbitrator / Mediator / Expert? (Circle ONLY those that are applicable).

DISPUTE RESOLUTION EXPERIENCE

The applicant is required to provide examples of their dispute resolution experience. *(Please use additional pages if required & attach to application form).*

EXPERIENCE AS A CONCILIATOR

Provide details of conciliations over the past 24 months

Include examples of up to 3 awards. (Delete all reference to the parties in copies of the documents submitted and please provide 3 copies of each award).

Please describe your experience:



REFEREES

Each applicant should be sponsored by two referees who, from their personal knowledge of the candidate, can support the applicant as a fit and proper person. It is preferred that the referees are members of AMINZ. If this is not possible the names of two referees who have known the applicant professionally for a number of years should be given. Please note that referees will be contacted by your membership assessor and interviewer.

FIRST REFEREE

Name:

Telephone:

Email:

Number of years the referee has known the applicant:

SECOND REFEREE

Name:

Telephone:

Email:

Number of years the referee has known the applicant:

DECLARATION

- (a) I, the undersigned, hereby apply for admission to membership of the Arbitrators' and Mediators' Institute of New Zealand Inc. and do agree, if admitted, to comply with the Rules and By-Laws and any subsequent amendments and/or alterations thereto which may be made.
- (b) I certify that the above details are correct.

Signed by Applicant _____ Date ___ / ___ / ___

Thank you for your panel membership application.

You will be contacted by the Membership Services Administrator regarding your application. Applications usually take 25 working days to process, including an interview with one assessor, after which time the application is presented to Council when it next meets.

Council meeting dates can be found at: www.aminz.org.nz, click on "About Us" and click on "Council and Staff".

If you have any questions regarding your application or the process please contact the AMINZ office: 0800 426 469 or membership@aminz.org.nz