



CRITERIA AND PROCEDURE FOR ADMISSION TO THE ENVIRONMENT LIST

The List of Environment Dispute Resolution Professionals is established by the Institute's Council, under By-Law 10, for the purpose of providing a list of appropriate members for resolving disputes in the environment sector. All applications shall be submitted to the Council for approval.

1 ADMISSION CRITERIA

1.1 To qualify for admission to the List of Environment Dispute Resolution Professionals (the "List") the applicant shall :

- (a) be a current fully paid up member of AMINZ;
- (b) be qualified as an associate or fellow;
- (c) be a member in good standing ¹;
- (d) have completed a current CPD return which satisfied the continuing professional development requirements at the time of completion ²;
- (e) have experience in resolving disputes in the environment area;
- (f) have adequate knowledge and understanding of the Resource Management Act 1991 and other environmental laws and regulations;
- (g) have adequate knowledge of local and regional government protocols, procedures and relationships;
- (h) have adequate knowledge of the AMINZ Arbitration Protocol, Mediation Protocol, Guide to Arbitration, Guide to Mediation and the Code of Ethics;
- (i) be a person who in the opinion of the Council having regard to (a) – (h) above and all other relevant factors is suitably qualified for admission to the List.

1.2 There is no qualified acceptance to the List.

2 APPLICATION PROCEDURES

- 2.1 Applications must be completed in the prescribed form (MFL) and submitted to the Executive Director of the Arbitrators' and Mediators' Institute of New Zealand Inc.
- 2.2 Applications must be accompanied by the relevant information and supporting documentation.
- 2.3 Every application for admission to the List shall be referred to the Council for approval.
- 2.4 The Council is not obliged to furnish any reason for refusing to admit the applicant to the List.

3 SUBSCRIPTIONS PAYABLE

3.1 Members who are admitted to the List are required to pay the subscription rate for panels and lists. Regardless of how many panels or lists the member is admitted to, one panel fee only is payable.

4 CONTINUING REQUIREMENTS

- 4.1 Continuing Professional Development is mandatory for List members. Failure to submit an annual CPD return and to satisfy the CPD requirements may result in the member being removed from the List.
- 4.2 Failure to pay the annual List subscription may result in the member being removed from the List and removed from the membership register.

Any questions relating to this application are to be directed to the Membership Administrator

¹ Having no disciplinary matters affecting the current status of the member

² Refer AMINZ CPD requirements